SAMPLE

The South Madison Community Foundation is pleased to work with YOUR PROJECT to raise funds for YOUR CAUSE. As part of our *Community Engagement* fund, we will offer donors the opportunity to direct their tax-deductible gifts to SMCF for the benefit of the project.

SMCF will offer:

- A presence on our website (www.southmadisonfoundation.org) within the "Projects" menu.
- The ability for all gifts to be tax-deductible for the donor.
- The ability for donors to make their contributions online through the SMCF PayPal payment portal or in person through Square.
- The ability for donors to send checks or drop off cash or checks to SMCF.
- Written acknowledgement for donor gifts and (as they allow) public acknowledgement of supporters.
- Acceptance and segregated accounting of donations received.
- Direct payment to vendors from the donation proceeds after proper documentation of expenses have been submitted by your authorized representative.
- Quarterly fund reconciliation reports available.

All of these services will be offered to YOUR PROJECT as part of SMCF's outreach and partnership in the communities we serve. For these services we will assess a 3% administration fee on each gift received.

Funds earmarked for this project that remain with the Foundation after TWO YEARS will be transferred to A MUTUALLY AGREEABLE CHARITABLE PURPOSE NOTED HEREIN.

_____ _____
Tammy Bowman, Executive Director/SMCF DATE

_____ _____
YOUR PROJECT LIASION DATE

Directors

Betsy Allen
President

Amy Turner
Vice President

Connie Rector
Secretary

Rachel Christenson
Treasurer

Andrea Baldwin
Joe Bastin
Lori Brand
Mark Dudley
Amy Gwinn
Sara Hauser
Dustin Pennington

Staff

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Executive Director

Lisa Floyd
Community Project Steward & Scholarship Manager

Sue Patton
Project Specialist

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